

2013 Audio-Visual Schedule of Fees

| EVENT/DATE: | | | | |
|--|--------------------------|-------------------|--------------------|--|
| | Pricing Details | Checklist | Cost | Notes |
| Sound System Tech.-Event | \$50/hr. (3 hr. minimum) | Y or N | | |
| Sound System Tech.-Rehearsal | \$50/hr. (3 hr. minimum) | Y or N | | |
| Live Streaming* | \$200 per streamed event | Y or N | | <i>*minimum of 3 weeks notice required</i> |
| Unedited DVD | \$50 each | Y or N | | |
| Simple Edited DVD | \$375 | Y or N | | Includes 10 CDs, \$10 each after 10 |
| | | TOTAL COST | \$0 | |
| DETAILED DESCRIPTION OF AUDIO-VISUAL NEEDS (to be completed by individual/group requesting facility): <i>(A written description may be attached to this form.)</i> | | | | |
| | | | | |
| Approval: | | | | |
| Event Representative | | | MPC Representative | |

- 1) It is **MANDATORY** that a MPC Audio-visual Technician must be present at all functions, including rehearsals. No outside organization is allowed to use facilities without MPC representation present.
- 2) Outside organizaitons will be held liable for full replacement costs of any broken or missing equipment.
- 3) A detailed request for audio-visual services must be provided, in writing, to MPC in order to be considered for approval.
- 4) By signing above, Event contact person agrees to these requirements for the event. Any changes to the requirements will involve a change in pricing.

Questions? Call 213-5222 for more information.